

Ethel Boyes Elementary
1875 Brentwood Drive
Idaho Falls, Idaho 83402
208-525-7630

Principal: **Pauline Alessi**
Secretary: **Jessica Means**

Driving Directions: Travel west on Pancheri, cross Skyline. Take first left (North) on Westhill. Turn left (West) on Brentwood. The school is on your left or South side of the road

Parking: Park in the lot in front of the school.

Check In Procedures: Clock in at the office. The secretary will direct you to the classroom and answer any questions.

Check Out Procedures: Clock out at the front office and check with office staff before leaving.

Dress: Dress to distinguish yourself as a professional. Remember to wear your substitute ID badge.

Lesson Plans: Plans can be attached to sub job in Aesop or the teacher will have lesson plans on his/her desk, with the exception of the P.E. P.E. lesson plans will be in the office.

School Hours: 9:00 a.m. to 3:05 p.m. **Monday Late Start at 10:00 a.m.**

Please plan to be at the school at least 15 minutes prior to the start of class in order to get checked in and ready for the day